



CREDIT APPLICATION

CUSTOMER INFORMATION

Name of Corporation, Association or Organization :	
Booking contact name :	Telephone : () Fax : ()
Contact address :	
Billing contact name (if different than above) :	Telephone : () Fax : ()
Event name :	Event dates :

BANK REFERENCE

Bank name :	Branch :	Account number :
Bank address :		
Bank contact :	Telephone : () Fax : ()	

CREDIT REFERENCE (hotels/suppliers used within the past 24 months including Marriott hotels, where master accounts were opened)

Hotel/supplier :	Telephone : () Fax : ()	
City :		
Event/billing date :	Account number :	Approx. amount billed :
Hotel/supplier :	Telephone : () Fax : ()	
City :		
Event/billing date :	Account number :	Approx. amount billed :
Hotel/supplier :	Telephone : () Fax : ()	
City :		
Event/billing date :	Account number :	Approx. amount billed :

CREDIT CARD (required as a guarantee depending on credit check results)

Card name/account number :	Expiry date :
Cardholder name :	Signature :

The undersigned hereby authorizes the Vancouver Island Conference Centre to obtain any information required related to this application from any sources to which the Vancouver Island Conference Centre may apply and each source is hereby authorized to provide the Vancouver Island Conference Centre such information. Please take note that the deposit, on the estimated expenses to be posted to the Master Account, will be requested and expected by the VICC even though your credit application can be approved after its review. BILLING APPLIES ON THE DIFFERENCE BETWEEN TOTAL EXPENSES INCURRED AND THE DEPOSIT RECEIVED ONLY.

Name of Company Officer	Company Officer Title	Signature
		Date

OFFICE USE ONLY :

Credit approved : YES <input type="checkbox"/> NO <input type="checkbox"/>	Deposit :	
Credit Manager :	Controller :	Date :